

Salinas Valley Adult Education Consortium (SVAEC)
Special Steering Meeting re: Fund Allocation/Reallocation Processes
October 13, 2016 | 12:00-2:00 p.m.

Hartnell College Main Campus, 411 Central Ave., Salinas, CA 93901 | Room A-116 in Library
Lunch will be served.

Contact Adriana Magallanes (mmagallanes@hartnell.edu) to participate virtually via videoconference.

AGENDA

- 12:00-12:05 Sign-in, Call to Order, Establish Quorum, and Approve Agenda**
- 12:05-12:10 Public Comments**
- 12:10-12:15 Introductions**
- 12:15-12:20 Background**
- Reason for Special Meeting (called for at 9.28.16 Steering Meeting)
 - Fund allocation processes utilized thus far
 - Vision, Mission, and Objectives of Consortium
- 12:20-12:45 Review State and Consortium Guidelines for AEBG Program Participation & Funding**
- State legislation, including new 2016 trailer bill language, and State AEBG Office guidelines
 - Current SVAEC guidelines, including Bylaws, Consortium Fiscal Administration Declaration, and Funding Criteria
- 12:45-1:10 Discuss and Decide on Funding Eligibility, Accountability Requirements, and Performance Expectations**
- Expectations and requirements of Fund Recipients
 - What does the Consortium consider adequate progress?
 - How will the Consortium ensure accountability and efficacy?
- 1:10-1:50 Discuss and Decide on Allocation and Reallocation Policies, Processes, Procedures**
- How shall Members and Partners request funds?
 - How will the Consortium decide its allocation schedule during the planning period for the upcoming fiscal year?
 - How will the Consortium decide to make changes to its allocation schedule during the fiscal year?
 - How will the Consortium allocate its Shared Funds to Members or Partners?
- 1:50-2:00 Other Fiscal or Governance Matters to Address?**
- 5% Admin Cap

Supporting Documentation for this Meeting:

- Consortium documents: SVAEC Bylaws, SVAEC CFAD, SVAEC Funding Criteria, SVAEC AEBG Funding Request Template (draft)
- State documents: AB104 legislation and trailer bill language, AEBG Program Assurances, AEBG Program Guidance, AEBG Allowable Uses Guide

Next Regular Steering Meeting: **Wednesday, October 26, 2016, 3-5pm – In Gonzales!**