

# Salinas Valley Adult Education Consortium (SVAEC)

## Regular Steering Meeting

**May 24, 2017 | 2:00-5:00 p.m.**

Hartnell College | East Alisal Campus | Room C105A | 1752 E. Alisal St., Salinas, CA 93905

### AGENDA

- 2:00-2:05 Sign-in, Call to Order, Establish Quorum**
- 2:05-2:10 Approve Agenda and Minutes**
- 2:10-2:15 Public Comments**
- 2:15-2:20 Introductions**
- 2:20-2:30 Action Item**
- Vote on distribution of 15-16 carryover funds
    - Based on discussion at the last Steering Meeting, it was proposed that the 15-16 carryover be released in lump sums at the end of the 16-17 fiscal year (rather than by reimbursement or by pass-through in monthly installments) in order to encourage spending before the funds expire 12/31/17
- 2:30-3:00 Discussion re: Planning Process**
- Review Consortium objectives and priorities
  - Review Consortium decision-making processes
  - Discuss process and considerations for proposal evaluation and approval
  - Discuss process and criteria for fund allocation and potential reallocation
- 3:00-4:45 Review and Discuss Member Proposals for 17-18 Annual Plans**  
15 minutes per Member
- 4:45-5:00 Final Announcements, Updates, Reminders**
- Deadlines:
    - Final budget revisions for 15-16 and 16-17 budgets due 6/12
    - Final 17-18 plans due 6/14 (to be voted on 6/21)
  - Announcements:
    - Data Workgroup meeting will be held 6/7 or 6/8
    - Fall 2017 Adult Education Professional Development Conference
      - Complete Teacher & Staff AE PD Survey
  - Updates:
    - New SVAEC Program Assistant – Welcome, Alicia Gregory!
    - New Data & Accountability Specialist (contract through December) will begin June 1
    - CFAD and 16-17 Plan Amendments were submitted to the State
  - Reminders:
    - Student data were due 4/30 (TE Data Integrity Report)

Next Regular Steering Meeting: **Wednesday, June 21, 9am-1pm, at MCOE**