

Salinas Valley Adult Education Consortium (SVAEC)

Regular Steering Meeting

**June 21, 2017 | 9:00 a.m. – 1:00 p.m.**

Monterey County Office of Education | Head Start Conference Room | 901 Blanco Circle, Salinas, CA 93901

**AGENDA**

- 9:00-9:05 Sign-in, Call to Order, Establish Quorum**
- 9:05-9:10 Approve Agenda and Prior Meeting Minutes**
- 9:10-9:15 Public Comments**
- 9:15-9:20 Introductions**
- 9:20-9:30 Action Items**
- 15-16 carryover will be revisited in July & August after close of 16-17 fiscal year
  - Reimbursement process will continue to be used for disbursement of 15-16 and 16-17 carryover funds
  - Will Members pay for their own data software in 17-18, or will the Consortium pay out of the Shared Funds on everyone's behalf (CASAS, ASAP, Illuminate, other)?
- 9:30-9:40 Meeting Guidelines & Guidance**
- Establish Group Norms, Assumptions, and Guidelines for today's meeting
  - Review SVAEC mission, program areas, objectives, and outcomes
- 9:40-10:10 Plan Evaluation & Approval Process**
- Discuss and approve rubric for today's meeting
  - Discuss and approve process for plan evaluation & approval for today's meeting
- 10:10-10:20 Funding Requests**
- Review 17-18 Consortium budget and Member funding requests
- 10:20-11:20 Plan & Budget Approval**
- Review, discuss, and vote on Members' proposed plans
  - Vote on the SVAEC 17-18 fund allocation schedule
- 11:20-11:30 Break**
- 11:30-12:30 Plan & Budget Approval, continued**
- 12:30-1:00 Other Items to Discuss**
- Fulbright Project proposal from Jaimee DePompeo
  - 17-18 Steering Meeting schedule (if time permits)
  - Sub-Committees, Workgroups, PLCs (if time permits)

Note: No regular Steering Committee meeting will be held in July