

Salinas Valley Adult Education Consortium (SVAEC)

Regular Steering Meeting

September 28, 2016

3:00-5:00 p.m. Meeting

5:00-5:30 p.m. Celebration

Hartnell College Alisal Campus, 1752 East Alisal, Salinas, CA 93905

AGENDA

- 3:00-3:05 Sign-in, Call to Order, Establish Quorum, and Approve Agenda**
- 3:05-3:10 Public Comments**
- 3:10-3:15 Introductions**
- 3:15-3:30 15-16 Annual Report**
- Spending and Activities in 15-16
 - Student Enrollment Data
- 3:30-3:45 16-17 Annual Plan & Funding**
- Available funds in 16-17 (3 budgets)
 - Annual Plan
 - Shared Funds Budget
- 3:45-4:15 Fund Distribution and Reallocation Processes**
- Revisit process for fund distribution
Discussion with Fiscal Agent, Hartnell College Business Office
Suzie Payne, Controller and David Techaira, Accounting Manager
 - Discuss process for potential reallocation of funds
 - Proposal for Special Steering Meeting
- 4:15-4:30 Data & Accountability**
- Budget, guidelines, timeline for one-time D&A funds
 - Discuss potential uses and begin planning
 - New D&A Workgroup or Team
 - BACCC D&A Project – consortium reps
- 4:30-4:50 Consortium-wide Activities & Events**
- Professional Learning Communities
 - Collaborative Professional Development – Fall training dates
 - Community Partner Networking Event – Nov. 30, 5-7pm
 - Potential activities to serve adults with disabilities
- 4:50-5:00 Announcements, Reminders, Updates**
If time permits, Members and guests may share program info and updates
- 5:00-5:30 Celebration for National Adult Education & Family Literacy Week!**
Refreshments will be provided

Next Regular Steering Meeting: **Wednesday, October 26, 2016, 3-5pm – In Gonzales!**