



## VISION

*All adults in the Salinas Valley will receive equitable access to the education, training, guidance, and support needed to set and achieve their educational and career goals.*

## MISSION

*The Salinas Valley Adult Education Consortium fosters the expansion, improvement, and accessibility of adult education services in the region.*

# REGULAR STEERING MEETING

October 26, 2016 | 3:00-5:00 p.m.

Gonzales Family Resource Center

## AGENDA

- Introductions and Public Comments
- Program Updates
- Travel & Conference
- Data & Accountability Funding and Activities
- Fund Allocation & Reallocation Processes
- Funding Requests
- Announcements & Reminders

# Data & Accountability

**D&A Allocation: \$281,054** (\$228,765 + \$52,289)

- The funding will be used to resolve AEBG data collection needs required by AB104, foster regional and local system integration, coordinate regional intake, assessment, and referral, align efforts under the Workforce Innovation and Opportunity Act, and ultimately connect to a state level AEBG Data System
- Budget and work plans due by **December 20, 2016**
- Funding is good through December 31, 2017 with a final expenditure report due in January 2018 and close out report in February 2018
- Budgets, expenditures, and progress will be reported, using a separate code (6392)
- Must report a “Practice with Promise”

# Data & Accountability

## Objectives

- Respond to the short term data reporting needs required by AB104
- Foster regional and local system integration efforts pertaining to assessment and intake of adult students
- Support data sharing efforts to bolster performance accountability and program evaluation while leveraging broader statewide efforts to build a federated and aligned workforce and education performance accountability system

## Guidelines

- Must be aligned with the consortium's D&A work plan, which must align with the 3-year and annual plans
- Allowable Uses are the same as those for other AEBG funds

# Data & Accountability

## D&A Projects

- **Collaborative BACCC Data Project:** Contribute towards an initial region-wide investment of \$100,000 to employ a consultant to research options and facilitate consortia members through a process of reviewing local data systems, collecting and tracking local data, and determining whether we wish to join together to develop a common system. Commit to sharing our information and appointing 1-2 data experts to represent our consortium.
- **WestEd Adult Ed Dashboard:** No financial commitment. Participate in work to develop and ultimately utilize an AE LaunchBoard Data Dashboard/Tab as a mechanism for rolling up local data and aggregating that data for purposes of program improvement and accountability.

# Data & Accountability

## ○ New SVAEC D&A Workgroup

- Determine the data needs and solutions for our consortium (at a much more in-depth level than we have been)
- Help the SVAEC determine common definitions and guidelines for data collection and tracking to align across districts
- Ensure the current data is accurate, including that collected using ASAP and CASAS (make sure tools are used correctly)
- Develop a common student intake form
- Identify a tool for bridging all regional adult ed providers' data (beyond the alignment of the 5 adult schools), and serving as a resource of data knowledge for the consortium.
- At least 1 member of this team should also serve as a representative to the BACCC Data Project

# Fund Allocation/Reallocation

## Discussion at 10/13 Special Steering Meeting

- Need to define success for our consortium with more specific metrics and outcomes
- Need to adopt common measures and tools
- Use Funding Request Template, develop a corresponding rubric, determine timeline for requests
- Some suggested measures:
  - Projected increased enrollment, persistence, and completion rates
  - Desired outcomes and anticipated impact
  - Prior spending and progress
  - Leveraging of other funding sources and resources
- Facilities should have different guidelines
- Reallocation of Member allocations back to Shared Fund:
  - Unanimous vote by Members to reallocate
  - Member may voluntarily return funds to the Shared Fund (w/out effecting following year's allocation)

# Fund Allocation/Reallocation

## Action Items

1. Any funds to be reallocated from a Member's allocation shall be put into the Shared Consortium Fund; Members' funds may not be allocated directly to another Member
2. Members may sub-contract with each other for services, but not for funding
3. Members must inform the Consortium of the sharing/exchange of services or resources
4. Member may voluntarily return portions of their allocations to the Shared Consortium Fund; this shall not determine the Member's allocation in the following year



# Fund Allocation/Reallocation

## Action Items

5. The SVAEC AEBG Funding Request Template shall be used for requesting funds outside of the regular Consortium annual planning period (anything that would result in a change to the current allocation schedule); a rubric for evaluating requests shall be developed
6. A separate process for progress evaluation and related fund allocation/reallocation shall be established for capital/facilities expenditures
7. Members must inform the Consortium of all major budget and plan changes (*still need to define “major”*)

## Questions, Announcements, Reminders, Updates



# Program Year 2 (2016-17) Funding

## 3 Budgets, 3 Plans

15-16 Carryover (non-MOE and MOE)	\$905,740
16-17 New Funds (all through Consortium)	\$3,490,139
One-time Data & Accountability (D&A plus extra AEBG 15-16 funds)	\$281,054
<b>TOTAL</b>	<b>\$4,676,933</b>

# Program Year 2 (2016-17) Funding

## SHARED/GENERAL/COMMON FUNDS

<u>Expenditure</u>	<u>Cost</u>
Director Salary	\$ 87,158
Director Benefits	\$ 22,240
PA Salary	\$ 28,622
PA Benefits	\$ 17,386
PLC/Workgroup Stipends	\$ 35,000
Collaborative PD	\$ 15,000
Other Travel & Conference	\$ 10,000
Advertising/Marketing	\$ 15,000
Meetings	\$ 1,500
Events	\$ 1,500
Other?	\$ 120,930
<b>TOTAL</b>	<b>\$ 354,336</b>

Carry over from 15-16	\$ 128,917
New 16-17 funds	\$ 225,419
<b>Total available funds in 16-17</b>	<b>\$ 354,336</b>

# Program Year 2 (2016-17) Funding

## AEBG Funding available in FY16-17

Member	Total 15-16 CARRYOVER	New 16-17 Allocations	TOTAL CF FUNDS AVAILABLE IN 16-17	TOTAL AVAILABLE FUNDS IN 16-17 (including carried over CF and MOE)
Gonzales	\$ 646	\$ 255,628	\$ 255,628	\$ 256,274
Hartnell	\$ 157,936	\$ 223,250	\$ 381,186	\$ 381,186
MCOE	\$ 7,210	\$ 28,000	\$ 35,210	\$ 35,210
No. Monterey	\$ 282,066	\$ 454,242	\$ 611,053	\$ 736,308
Salinas	\$ 151,697	\$ 1,716,285	\$ 1,867,982	\$ 1,867,982
Soledad	\$ 115,927	\$ 342,618	\$ 458,545	\$ 458,545
So. Monterey	\$ 24,206	\$ 78,500	\$ 102,706	\$ 102,706
SVAEC	\$ 128,917	\$ 225,419	\$ 354,336	\$ 354,336
5% Admin	\$ 37,135	\$ 166,197	\$ 203,332	\$ 203,332
<b>TOTAL</b>	<b>\$ 905,740</b>	<b>\$ 3,490,139</b>	<b>\$ 4,269,978</b>	<b>\$ 4,395,879</b>