



REGULAR STEERING MEETING

February 22, 2017

3:00-5:00 p.m.

Hartnell College Main Campus

AGENDA

- Introductions and Public Comments
- Year 2/Period 1 Report
- Budget Review
- Data & Accountability Updates
- Deliverables Timeline
- Additional Discussion Items, Announcements, Reminders
- Member and Partner Program & Service Updates

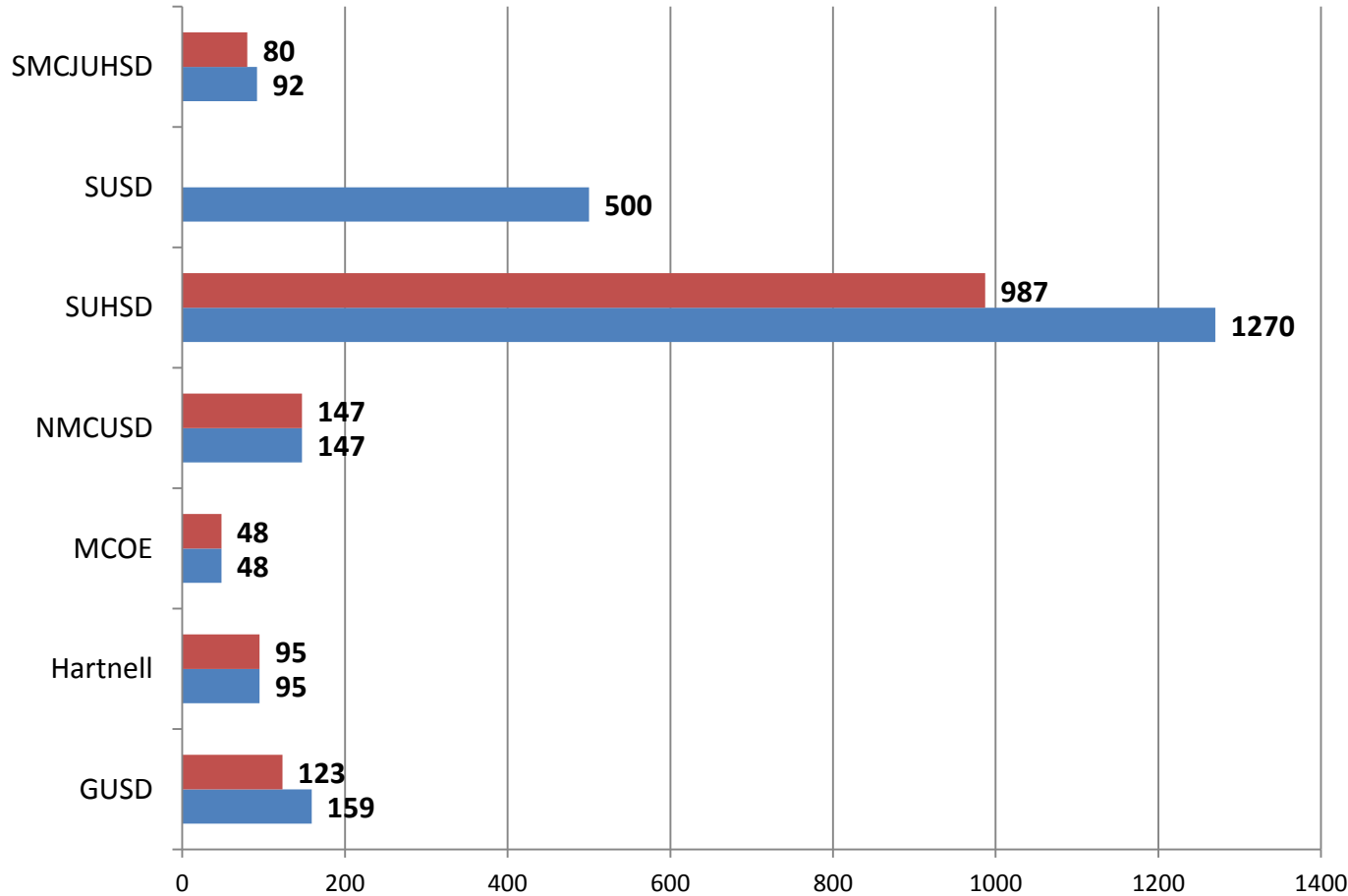
Program Year 2 – Period 1 Report

TOTAL ADULTS SERVED: **2,311**

COST PER ADULT: **\$543**

***TOTAL SPENT: \$1,254,554**

*includes shared and admin costs



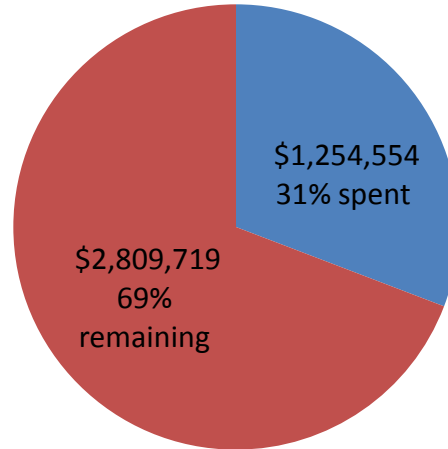
Adults Served in Period 1:

**2,311 TOTAL
1,480 Students**

■ Students served
■ TOTAL served

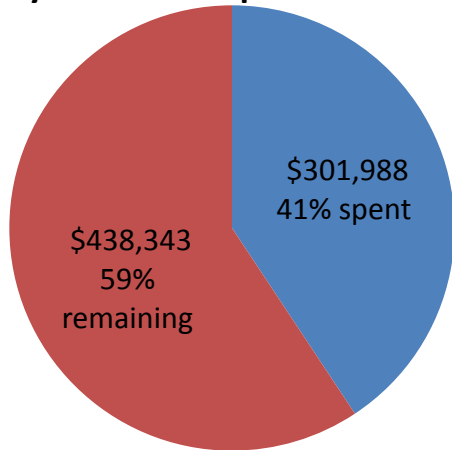
Program Year 2 – Period 1 Report

TOTAL SPENT AS OF 1.1.17



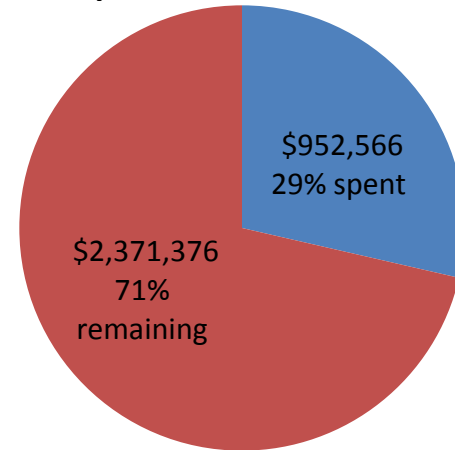
Out of \$4,267,605 available funds Consortium-wide

Total 15-16 Carryover Funds Spent as of 1.1.17



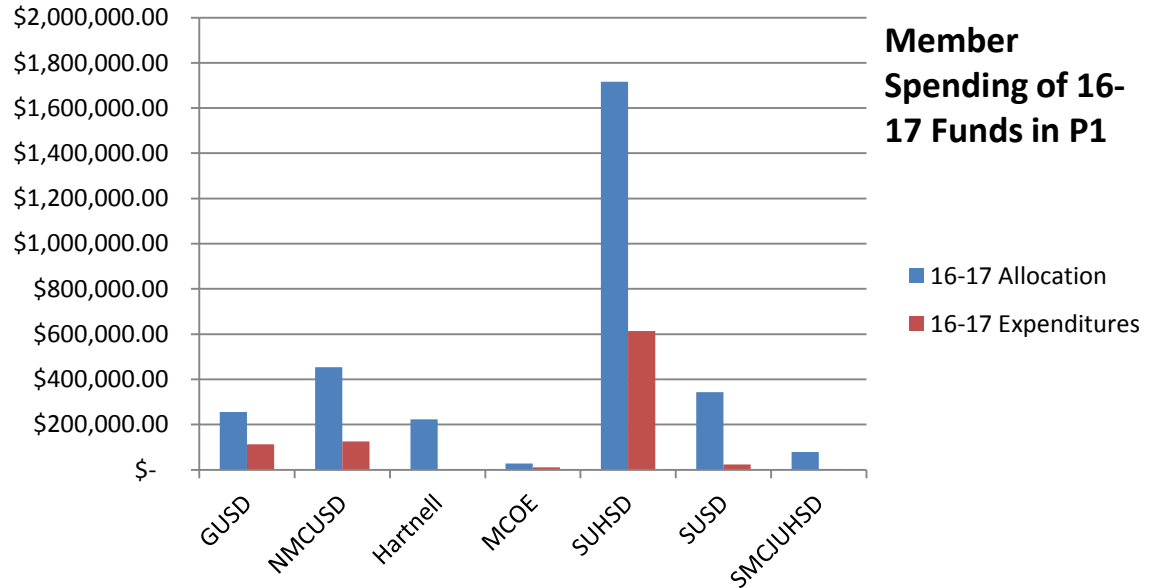
Out of \$777,466 available funds Consortium-wide

Total 16-17 Funds Spent as of 1.1.17



Out of \$3,490,139 available funds Consortium-wide

Program Year 2 – Period 1 Report



Current Consortium Budget Review

Shared Funds Budget (YTD)

<u>Description</u>	<u>15-16 carryover budget (revised)</u>	<u>16-17 budget (revised)</u>	<u>TOTAL Y2 budget</u>	<u>15-16 spent YTD</u>	<u>16-17 spent YTD</u>	<u>TOTAL spent YTD</u>	<u>15-16 balance</u>	<u>16-17 balance</u>	<u>TOTAL balance</u>
Director salary	-	61,000	61,000	-	34,985	34,985	-	26,015	26,015
PLC/Workgroup stipends	151	10,000	10,151	151	-	151	-	10,000	10,000
Program Assistant salary	-	14,000	14,000	-	9,908	9,908	-	4,092	4,092
Benefits	-	23,000	23,000	-	17,318	17,318	-	5,682	5,682
Supplies & Materials	2,028	3,000	5,028	1,378	395	1,773	650	2,605	3,255
Travel & Conference	11,429	25,000	36,429	1,505	-	1,505	9,924	25,000	34,924
Advertising/Marketing	7,653	15,000	22,653	3,834	-	3,834	3,819	15,000	18,819
Unallocated (Other Costs)	107,656	74,419	182,075	-	-	-	107,656	74,419	182,075
TOTAL	128,917	225,419	354,336	6,868	62,606	69,474	122,049	162,813	284,862

Current Consortium Budget Review

Shared Funds available for distribution?

Out of 15-16 Carryover Funds: **\$107,656**

Out of 16-17 Funds: **\$74,419**

Requests for additional funds made by Members

MCOE total requested = \$122,000

- CTE Pathways program expansion - \$75,000
- Clerical support - \$37,000
- Tutoring for College & Career Program - \$10,000

Gonzales total requested = \$93,700

- MOS Certification Program - \$30,000
- Forklift Operator Certificate Program - \$20,000
- ADA compliance & electrical/fire/security hook up for portables for AE Program - \$43,700

TOTAL REQUESTED = \$215,700

Current Consortium Budget Review

Budget	Allocation for 16-17 (Year 2)	Balance as of 1.1.17
15-16 Carryover Funds (exp 12/13/17)	\$777,466	\$461,098
16-17 New Funds	\$3,490,139	\$2,492,213
One-time Data & Accountability Funds (exp 12/13/17)	\$281,054	\$281,054
TOTAL	\$4,548,659	\$3,234,365

Data & Accountability Workplan

- \$281,054 allocation to be spent by 12/31/17
- Discussed and developed at Consortium Steering Meetings and Data Workgroup Meetings Oct-Feb
- Approved at Special Steering Meeting on 2/9
- Submitted to State on 2/16 and approved by State on 2/20
- Next steps: purchasing, contracts, special projects

Data & Accountability Workplan

<u>Expenditure</u>	<u>Budget</u>
CASAS TE Licenses & Fees	14,000
ASAP 3.0 (Adult Schools)	24,090
Northstar Digital Literacy Assessment	1,200
WorkKeys & CareerReady 101	42,000
Illuminate Database Solutions (MCOE)	4,908
National Student Clearinghouse (all but Hartnell)	2,550
K-16 Bridge	19,500
Consortium Data Technician	46,000
Professional Development	25,000
Consortium SPED/AWD Transitions Project	50,000
Consortium Regional Research & Strategic Planning Project	35,000
BACCC Data Projects	5,996
5% Admin for Fiscal Agent	10,810
TOTAL	\$281,054

Timeline

Time to start planning again!

See SVAEC 2017 Timeline for deadlines for:

- Expenditure and progress reports
- Budget and Plan amendments
- 17-18 Annual Plan
- Next 3-Year Regional Plan
- Consortium Fiscal & Administration Declaration (CFAD) and Governance Plan

Professional Development

Check out (and update) the SVAEC PD Opps List!

- Local/Regional opportunities
- Technical trainings
- Statewide or national conferences
- Consortium Workgroups & PLCs
 - Data Workgroup
 - Re-start PLCs? (Joint or separate?)

Regional Collaboration

- **Adult Education Community Partner Event**
 - March 29, 2017, 3-5pm
- **Career Pathways/Workforce Development Activities**
 - SV Health Professions Pathway Partnership
 - Monterey Bay Economic Partnership
 - Monterey County Business Council
 - Monterey County Workforce Development Board
 - New WIOA applicants
 - Strong Workforce Program
 - Bay Area Regional Career Pathways Project

THANK YOU, ADRIANA!!! WE'LL MISS YOU!!!



NEXT REGULAR STEERING COMMITTEE MEETING: 3/22/17