

REGULAR STEERING MEETING

April 26, 2017

3:00-5:00 p.m.

Soledad Adult School

AGENDA

- Introductions, Public Comments, Guest Presentations
- Action Items:
 - Fund distribution model and process
 - Fund allocation schedule for 17-18
 - CFAD
- Informational Items:
 - Student data reporting
 - Current plan and budget revisions
 - WIOA Title II RFA guidance
- Planning Activities
- Updates, Announcements, Reminders



ACTION ITEMS

- 1. Pass-Through Fund Distribution Process
- 2. Addendum for Member Contracts re: Pass-Through
- 3. Preliminary Allocation Schedule
- 4. Affirm all other aspects of Consortium administration





CONSORTIUM FISCAL ADMINISTRATION DECLARATION (CFAD)

- 1. Fiscal Agent or Direct Distribution
- 2. Pass-Through or Reimbursement Process
 - See Action Item 1 vote to change to Pass-Through
- 3. Fiscal Management
 - Quarterly reporting by expenditure type, program area, and objective
- 4. Member Allocations
 - See Action Item 3 vote to approve existing allocation schedule (for now)
- 5. Other Governance Matters
 - Organization, structure
 - Decision-making processes
 - Open and public, stakeholder input





INFORMATIONAL & DISCUSSION ITEMS

- 1. Q3 invoices and reports were due April 21
- 2. Student data due April 30
 - TE Data Integrity Report
- 3. Current plan and budget amendments due 5/8
 - Email specific changes and updated plans/budgets to Kristen
- 4. WIOA II RFA Consideration 14 due 5/15
 - Guidance from Francisco Pinedo, for WIOA applicants
- 5. 17-18 Steering Meeting Schedule
- 6. 17-18 AE Class Schedules (Summer and Fall)





17-18 ANNUAL PLAN DEVELOPMENT

TODAY:

 Large group and small group discussions, peer feedback, work on Planning Worksheets

MAY:

- Meet with peers as needed for feedback, support
- Work on any collaborative plans with other Members and Partners
- Plan drafts due 5/17
- Plan draft review & discussion at regular Steering Meeting 5/24

JUNE:

- Finalize plans, submit final drafts by 6/14
- Final review & voting on member plans at regular Steering
 Meeting 6/21





17-18 ANNUAL PLAN DEVELOPMENT

Large Group Discussion:

- Review SVAEC Priorities and 3-Year Plan Objectives & Strategies
- Consortium/Regional-level discussion:
 - Have our region's needs changed since last year? What are our current primary needs?
 - Have our Consortium's priorities changed? What are our current priorities?
 - What have we achieved so far?
 - What do we want to achieve together?
 - What improvements do we want to make?
 - How do we want to measure success?

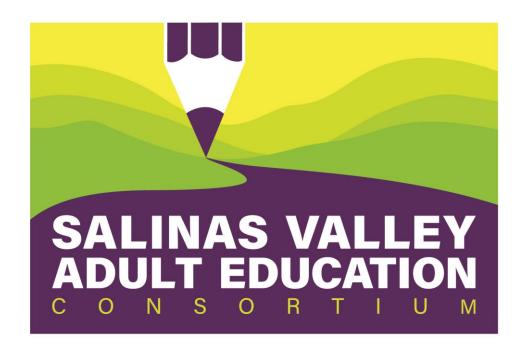




17-18 ANNUAL PLAN DEVELOPMENT

Small Group Discussion:

- Review Member Planning Worksheet
- Break into small groups
- Member-level discussion with peers:
 - Each Member District share with their group:
 - Current needs and challenges
 - Areas for improvement
 - Goals for next year
 - Activities to be maintained next year
 - New activities to be planned or implemented next year
 - Provide feedback with each other, share ideas, help problem-solve
 - Determine if there are ways to collaborate with each other or possibly with other Members or Partners
- Report out to large group



NEXT REGULAR STEERING COMMITTEE MEETING: 5/24/17