

Salinas Valley Adult Education Consortium
Steering Meeting
April 13, 2016 | 3:00-5:00 p.m.
SOLEDAD | Gabilan School, 330 N. Walker Drive, Soledad, CA 93960 | Room #2

AGENDA

- 3:00-3:05 **Sign-in, Call to Order, and Establish Quorum**
- 3:05-3:10 **Review and Approve Agenda and Minutes** (*ACTION ITEM*)
- 3:10-3:15 **Introductions**
- Guests and newcomers are invited to introduce themselves and their organizations (up to 2 minutes each)
- 3:15-3:30 **Visioning, Branding, Marketing, Outreach**
- SVAEC Logo: 2 options presented by Craig Kaufman of Full Steam Marketing; discuss and select one (*ACTION ITEM*)
 - SVAEC Vision, Mission, and Values: review and approve (*ACTION ITEM*)
 - SVAEC Website and Brochure updates
- 3:30-4:20 **Governance & Administration**
- Consortium Fiscal Administration Declaration due to the State May 2
 - Bylaws: review, discuss, approve (*ACTION ITEMS*)
- 4:20-4:50 **Timeline**
- Upcoming deliverables, deadlines, next steps
 - 16-17 Allocation Schedule and Annual Plan approval process: discuss and approve (*ACTION ITEM*)
 - Meeting schedule April – June: discuss and approve (*ACTION ITEM*)
- 4:50-5:00 **Final Questions, Reminders, and Announcements**

Next Steering Meeting: Wednesday, May 11, 2016, 3-5pm, Hartnell College Alisal Campus

IMPORTANT

Please review the information in the following corresponding documents before the meeting:

1. Consortium Bylaws Draft (with Member comments incorporated)
2. Preliminary list of discussion and action items related to Consortium Governance and Administration
3. Consortium Timeline and Deliverables List
4. Preliminary 16-17 Member Allocations
5. Consortium Vision and Mission (see below)
6. Minutes and PPT presentation from 3.9.16 Steering Meeting

PROPOSED CONSORTIUM VISION, MISSION, AND VALUES

VISION

All underserved adults in the Salinas Valley will receive equitable access to the education, training, guidance, and support needed to set and achieve their educational and career goals.

MISSION

The Salinas Valley Adult Education Consortium fosters the expansion, improvement, and accessibility of adult education services in the region.

VALUES/GUIDING PRINCIPLES *(still working on these)*

- Student-centered (student needs come first, access to education is everyone's right)
- Community-centered (serving needs of Salinas Valley - not just labor market, also individuals)
- Industry-aligned
- Inclusion and collaboration
- Integrity/Quality (standards, high quality instruction, meaningful skills/certificates/outcomes, practical, valuable skills, realistic and viable solutions)
- Strong partnerships without barriers, effective communication, committed and fully engaged members and partners
- Transparency and accountability
- Growth mindset, Transformation mindset
- Data-driven, evidence-based, responsive to changes
- Culturally responsive