

YEAR 3 – PERIOD 1 (JULY 2017 – DECEMBER 2017) CONSORTIUM PROGRESS REPORT

MEMBER SUCCESSES

- Gonzales
 - Forklift trainer was recertified; forklift certification classes to start in Jan or Feb
 - Teacher Ana Mendoza's position has become full-time and salaried
 - Hired a clerk that is fully designated to Adult Education
- Hartnell
 - Formed a Noncredit Taskforce to inform and advocate for noncredit programming, develop infrastructure to support it, advise on the development of noncredit courses at the College
 - New noncredit ESL courses finally approved by the CCCCCO; courses should start in April
 - Spanish Technology Readiness Courses have more than doubled in size
- MCOE
 - Successfully developed a MOU with Monterey County Jail, Epicenter of Monterey, SUHSD, and Hartnell College for services to be provided to adult students
 - Successfully developed a MOU with Educational Testing Service to provide Hi-Set testing at 3 of sites in order to better serve our student population
- North Monterey County
 - Hired a new ESL teacher for the evenings
 - CASAS testing is up and running; registration and enrollment processes have been refined to ensure all students are assessed upon entry into programs
- Salinas
 - Hired Welcome Center clerk to serve evening students
 - Hired a clerk to assist with student transitions into the workforce and higher levels of education
 - Revived Student Council after a few years of non-activity; already experienced positive response and active participation on the part of students
- Soledad
 - Hired a teacher for the new Registered Dental Assistant course, and registration and orientation for the classes have begun
 - Babysitting now offered in the evenings
- South Monterey County
 - Diploma Program and HiSET Programs have doubled the number of students enrolled
 - Offering 2 sections of EL Civics & Citizenship, one held in the evening Portola-Butler campus and the other during the day at the King City Library

COMMON CHALLENGES ACROSS DISTRICTS

- Staff turnover at various levels
- Data collection and reporting
- CASAS assessments, particularly e-testing
- Union and District hiring policies make creating and filling new positions challenging
- Student retention, enrollment, and attendance due to fluctuations in seasonal work
- Student outreach and marketing

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STUDENT SUCCESS STORIES

“It was difficult to work and go to school at the same time. My family encouraged me to continue with my education, and this was my goal. My teachers - Mr. Peters, Mr. Lawson, Ms. Cabrera, Ms. Haas, Mr. Roy and Ms. Perez - all encouraged and supported me. I have a newborn daughter, and I am going to attend CSUMB in August to study to become a math teacher.”

-Salinas 2017 High School Diploma Graduate

A student in our ESL program for over 10 years has struggled to pass his Citizenship Exam due to health conditions and a learning disability. He continued to strive to achieve his goal so becoming a US Citizen. Although he had failed the exam 3 times previously and entered his exam in October with low excitement, he has achieved his goal and passed his US Citizenship Exam. The student thanked his teacher Mr. Green and Mr. Pinedo for their continual support commented, *“I try and try, I no give up, I passed!”* This spirit exactly embodies the mission and vision of Adult Education. Adult Education provides students with the tools they need to success, however ultimately it is the student who puts in the work and effort needed to preserve through multiple obstacles.

-Soledad Adult School Student

A homeless student in our program struggled to remain in school, she left school at various times to return to work in Mexico where her parents lived. She did not believe that she had the English skills necessary to attend college. When she returned to attend our ESL classes recently she made a lot of progress and tested in CASAS as a high enough level to exit the Adult School, this gave her the confidence to move forward in her education. With the encouragement of her instructors she was able to successful enroll at Hartnell and is currently attending her first semester at Hartnell. She currently works at the Gonzales Subway and her living situation has been resolved. She wants to become a teacher.

-Gonzales Adult School Student

A Hartnell ESL Student who suffers from anxiety and a learning disability, has been pursuing her educational goals for the past four years. At Hartnell she is studying Business and her anxiety is heightened when challenged by computer assignments. She decided to take the Technology Readiness course because she thought that learning in her native language and in a low stress environment might help her increase her skills and confidence and she did. She is glad to have gone through all three levels of Technology Readiness and is now one semester away from completing her business degree.

-Hartnell College ESL Student

In June 2017 one of our Alternative Education students who successfully graduated from our program. He has transitioned to Hartnell College taking business courses and is currently participating in training to acquire his insurance broker license. We have offered him support with college enrollment and instructional materials. We have also assisted in his placement in a paid internship with a well-known architect firm, and supported him by providing him with business attire and mentorship.

-MCOE Alternative Education Student

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TOTAL CONSORTIUM EXPENDITURES

(Combines funds available in 17-18 from 15-16, 16-17, and 17-18 allocations)

Member	Total Allotment	Total Spent	Percentage
Gonzalez	\$ 400,412	\$ 208,355	52%
Hartnell	\$ 471,306	\$ 179,866	38%
MCOE	\$ 454,896	\$ 141,129	31%
North Monterey County*	\$ 534,441	\$ 209,313	39%
Salinas	\$ 1,542,359	\$ 635,948	41%
Soledad	\$ 346,232	\$ 138,462	40%
South Monterey County	\$ 144,590	\$ 45,764	32%
Shared Funds	\$ 358,893	\$ 63,864	18%
5 % Admin	\$ 202,243	\$ 85,840	42%
TOTAL	\$ 4,455,374	\$ 1,708,541	38%

*Includes \$32,908 of 15/16 MOE funds

TOTAL ADULTS SERVED BY DISTRICTS IN QUARTER 2

(not entire period, only second quarter)

Member	Total Adults Served	1+ hours instruction	12+ hours instruction
Gonzales	312	233	133
Hartnell	382	342	66
MCOE	39	19	20
North Monterey	221	221	106
Salinas	1934	1604	1286
Soledad	607	455	298
South Monterey	141	119	69
TOTALS	3636	2993	1978

*Data as reported in Member Progress Reports; may not be reflected in TOPsPro Enterprise Database due to technical difficulties with data transfers



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CONSORTIUM UPDATES ON COLLABORATIVE PROJECTS

DATA WORKGROUP

Currently working on 5 Projects: *Regional Community Needs Assessment Survey, Environmental Scan, Student Data Reporting, Adults with Disabilities Transitions Research, and Consortium Strategic Planning & Assessment*

Regional Data

- Conducting a Community Needs Assessment Survey to learn about the education and career goals and needs of adults in the Salinas Valley. Survey is complete and as of the last week of February almost 500 surveys have been administered by trained proctors. Currently have 3 paid proctors and 5 volunteer proctors who administer the survey in person and assist with data entry.
- Significant outreach is being conducted simultaneously with the Survey. Proctors present information about the Members' programs, distribute flyers, show the SVAEC website, etc.
- The Regional AE Environmental Scan is almost complete; now focusing on job training programs.

Student Data Collection

- Have completed developing a common intake form for all Districts to use and a process for entering data into TopsPro Enterprise once intake has been complete. Current intake form is still being translated completely into Spanish with the aid of consortium members from Hartnell and North Monterey County.
- Consultant is continuing to provide support to districts to ensure that they have correct data to transfer to TopsPro Enterprise.

Adults with Disabilities Transitions Project

- Justin Parker and Debra Brau from MCOE have completed a report on how Adults with Disabilities are transitioning into post-secondary programs, including adult schools. In the report they will make recommendations how to better support Adults with Disabilities in their transitions. They will present on their report at the March Data Workgroup Meeting.

ACCOUNTABILITY WORKGROUP

- Created a rubric for New Program Proposal Evaluation, which will come out of an Incentive Fund. Providers will apply for funds for new activities focused on filling regional gaps.
- Developing a Peer Observation Tool for program improvement purposes.
- Developed tools in SmartSheets for budget monitoring.

PLANNING WORKGROUP

- Currently working on multiple funding formula models to be approved by the Consortium to inform future District Allocations. Next this workgroup will focus on strategic planning for the Consortium, including the development of the next 3-year plan due in spring 2019.

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ENGLISH AS A SECOND LANGUAGE PROFESSIONAL LEARNING COMMUNITY

- Mapping current curriculum, levels, and standards followed by the adult school and college ESL programs, then will focus on alignment.
- Developing an ESL Bridge Course to facilitate the transition from Adult Schools to Hartnell College.

MARKETING UPDATE

- Currently working with El Sol and El Tianguis to create print and virtual advertisements for the Consortium. El Sol will assist us with print and online advertising, and can also assist with social media and other web presence. El Tianguis is donating a full page advertisement in their magazine – as a thank you for the support they received from the Adult Schools and Hartnell as students.
- New marketing collateral: SVAEC magnets and pens; updating and ordering more rack cards
- Working with Moxxy to continually improve the SVAEC website
- Survey proctors have been doing outreach and marketing while administering the surveys

PROFESSIONAL DEVELOPMENT

During Period 1, Members and Consortium staff attended many trainings and conferences:

- AEBG Regional Data Trainings
- I-DEA Conference
- California Workforce Association Meeting of the Minds
- I-Best Conference
- AEBG Director's Conference
- CATESOL Regional Conference
- Regional Adult Education Professional Development Day (local training for SVAEC and 3 other consortia)
- 2018 AEBG Summit (11 people from SVAEC attended, with 6 out of 7 Members represented)

REGIONAL ADULT EDUCATION PROFESSIONAL DEVELOPMENT DAY

The Regional Adult Education Professional Development Day was organized and sponsored by the Salinas Valley Adult Education Consortium and neighboring adult education consortia from Santa Cruz County, the Monterey Peninsula, and the Gavilan region.

Teachers and staff from regional adult education programs – community college, adult school, and COE programs – gathered on October 27 for the first annual Adult Education Professional Development Day in our area. Over 30 members of the Salinas Valley Adult Education Consortium were in attendance.

Experts presented on themes like Noncredit Program & Pathways Development, Integration of Adult Education and Workforce Development Initiatives, Immigrant Integration, and College & Career Transition Support Programs. Workshop topics included Acceleration Strategies for Adult Learners, Career Pathways Development, Technology-Based Instruction for Adults, Adult Language Learning, and Interactive Activities for Intermediate/Advanced English Language Learners.