

**Salinas Valley Adult Education Consortium (SVAEC)**  
**Regular Steering Committee Meeting**  
**April 22, 2020 | 2:30 – 5:00 p.m.**  
**VIRTUAL MEETING**

Zoom Meeting Link & Dial-In:

<https://cccconfer.zoom.us/j/341501926> | Dial: +1 669 900 6833, Meeting ID: 341 501 926

Meeting materials in public Google Drive folder:

<https://tinyurl.com/SVAEC-2019-20>

NOTES:

- Agenda items must be submitted to the Director five (5) days prior to the meeting.
- All Member Districts must provide notification to the Director at least five (5) days prior to the meeting if there will be no Designee present at the meeting (in person or virtually).

**AGENDA**

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| <b>2:30 – 2:40</b> | <b>Call to order</b> <ul style="list-style-type: none"><li>• Current Brown Act guidelines during COVID-19 crisis</li><li>• Roll call/establish quorum</li><li>• Guest introductions</li><li>• Review meeting agenda and prior meeting minutes</li></ul>  |
| <b>2:40 – 2:50</b> | <b>Public Comments</b> <i>(3 minutes max per person – anyone is welcome to speak and/or type comments in the chat box of the Zoom meeting)</i>   |
| <b>2:50 – 3:00</b> | <b>Member &amp; Partner Program Updates &amp; Announcements</b> <i>(2 minutes max per agency)</i>  |
| <b>3:00 – 3:10</b> | <b>Partner Presentation: Every Woman Counts</b> (Anna Jeon, Community Health Partnership)  |
| <b>3:10 – 3:20</b> | <b>Action Items</b> <ul style="list-style-type: none"><li>• Approval of both sections of the SVAEC’s Fiscal Year 2020-21 Consortium Fiscal Administration Declaration (CFAD):<ul style="list-style-type: none"><li>➤ Vote to affirm the current Fiscal Agent fund distribution model</li><li>➤ Vote to approve the SVAEC FY20-21 Preliminary Allocation Schedule</li></ul></li></ul> |
| <b>3:20 – 4:30</b> | <b>Discussion Items</b> <ul style="list-style-type: none"><li>• 18-19 Carryover Reallocation</li><li>• Reallocation of Funds for Distance Learning Efforts</li><li>• First drafts of Members’ FY20-21 Workplans</li><li>• 20-21 Steering Committee Meeting Schedule</li></ul>  |
| <b>4:30 – 4:55</b> | <b>Information Items</b> <ul style="list-style-type: none"><li>• Fiscal Updates</li><li>• Member Deliverables</li><li>• Policy Updates</li><li>• Distance Learning PLC and ESL PLC</li><li>• Resources for Programs and Students During COVID-19 Crisis</li></ul>  |
| <b>4:55 – 5:00</b> | <b>Final questions, comments, and reminders; adjourn</b>   |

Next Regular Steering Committee Meeting: **May 27, 2020 at 2:30 p.m. (virtual)**

