



**Salinas Valley Adult Education Consortium (SVAEC)
Regular Steering Committee Meeting
July 22, 2020 | 2:30 – 5:00 p.m.
VIRTUAL MEETING**

Zoom Meeting Link & Dial-In:

<https://cccconfer.zoom.us/j/96913808496> | Dial: +1 669 900 6833, Meeting ID: 969 1380 8496

Meeting materials in public Google Drive folder:

<https://tinyurl.com/SVAEC-20-21>

NOTES:

- Agenda items must be submitted to the Director five (5) days prior to the meeting.
- All Member Districts must provide notification to the Director at least five (5) days prior to the meeting if there will be no Designee present at the meeting (in person or virtually).

AGENDA

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| 2:30 – 2:40 | Call to order <ul style="list-style-type: none">• Roll call/establish quorum• Guest introductions• Approve meeting agenda and prior meeting minutes |
| 2:40 – 2:50 | Public Comments <i>(3 minutes max per person – anyone is welcome to speak and/or type comments in the chat box of the Zoom meeting)</i> |
| 2:50 – 3:05 | Member & Partner Program Updates & Announcements <i>(2 minutes max per agency)</i> |
| 3:05 – 3:15 | SVAEC and CAEP Updates & Announcements |
| 3:15 – 3:30 | Action Item <ul style="list-style-type: none">➤ 20-21 Revised Consortium Allocation Schedule |
| 3:30 – 4:30 | Discussion Items <ul style="list-style-type: none">• 20-21 Prioritizing & Planning:<ul style="list-style-type: none">○ Consortium Annual Plan○ Shared Fund Annual Workplan○ Member Annual Workplans |
| 4:30 – 4:50 | Information Items <ul style="list-style-type: none">• Member Deliverables (revised due dates)• Upcoming Professional Development Opportunities• Director’s Report |
| 4:50 – 5:00 | Final questions, comments, and reminders; adjourn |

Next Regular Steering Committee Meeting: **August 5, 2020 at 2:30 p.m. (virtual)**