



**Salinas Valley Adult Education Consortium (SVAEC)
Regular Steering Committee Meeting
March 17, 2021 | 2:30 – 5:00 p.m.
VIRTUAL MEETING**

Zoom Meeting Link & Dial-In:

<https://cccconfer.zoom.us/j/96913808496> | Dial: +1 669 900 6833, Meeting ID: 969 1380 8496

Meeting materials in public Google Drive folder:

<https://tinyurl.com/SVAEC-20-21>

NOTES:

- Agenda items must be submitted to the Director five (5) days prior to the meeting.
- All Member Districts must provide notification to the Director at least five (5) days prior to the meeting if there will be no Designee present at the meeting (in person or virtually).

AGENDA

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| 2:30 – 2:40 | Call to order <ul style="list-style-type: none">• Roll call/establish quorum• Guest introductions• Approve meeting agenda and prior meeting minutes |
| 2:40 – 2:50 | Public Comments <i>(3 minutes max per person – anyone is welcome to speak and/or type comments in the chat box of the Zoom meeting)</i> |
| 2:50 – 3:10 | Member & Partner Program Updates & Announcements <i>(2 minutes max per agency)</i> |
| 3:10 – 3:40 | Action Items <ul style="list-style-type: none">• 21-22 Preliminary Member Allocation Schedule• Reimbursement for Teachers who participate in MCWDB/SVAEC meeting at the end of March from PLC budget• CASAS event for 2 people for agency at \$175/person• Student Data Templates for Quarterly Reports for Steering Committee• Approval of scripts for TV and radio ads |
| 3:40 – 4:40 | Discussion Items <ul style="list-style-type: none">• Presentation of SB554• Q&A with President Raul Rodriguez• Monterey County Workforce Development Board Agreement<ul style="list-style-type: none">○ Meeting held at the end of February○ Follow up meeting scheduled for 3/26/21 at 3:00 p.m.○ Q&A sent to Directors and Teachers○ Reimbursement of \$100 per hour○ Any income generated must be spent in same fiscal year○ Amendment will be approved by MCWDB in March○ Amendment will be approved by Hartnell Governing Board in May• Status of district reopening plans and whether adult ed is being considered in the plans• Discussion the movement to digital agriculture and the effect on the job market for farmworkers collaboration |



- Discussion of changes in job market due to COVID
- Shortage of instructors (how can we help each other)
- Update bylaws in Summer
- Budgetary Support (similar to TE Data Users meetings)
 - Newsletters
 - Meetings
 - Consultations

4:40 – 4:50

Information Items (*if time allows*)

- Q3 invoices for approved expenditures are due on 4/15/20
- Social Emotional Learning workshop for Faculty and Staff on March 19th
 - Registration deadline March 18th at 10:00 p.m.
- List of workshops and teacher availability
- Monthly Student Outreach & Support Report (located in the Shared Google Folder)
- Members and Designees approved by their Governing Board (See attachment)
- Planning Support Meeting between March and April
- Member Annual Workplan Drafts Due
 - *April 17th is a Saturday. Members submit on Friday April 16th
 - For review on 4/21/21 Steering Committee meeting
- Q2 State and Consortium Targets (to be sent by email)
- Purchase of Group Memberships (information to be sent by email)
 - CCAE
 - CAOBE
 - CATESOL

4:50 – 5:00

Final questions, comments, and reminders; adjourn

- **TE Users Meeting:** March 25th at 3:00 p.m.
- **PLC Meeting:** No meeting in March
- **Closeout of 18-19 funds:** March 31st certified by Director in NOVA
- **March 31:** Certification of Q2 expenditures by Director in NOVA
- **March 31:** End of Q3
- See Shared Google Folder for other CAEP deadlines & deliverables
- **SAVE the Date 2021 Summer CASAS Institute:** June 17-18 & June 22-23. Registrations opened on January 15th

Next Regular Steering Committee Meeting: **April 21, 2021 at 2:30 p.m. (virtual)**