



**Salinas Valley Adult Education Consortium (SVAEC)
Regular Steering Committee Meeting
May 19, 2021 | 2:30 – 5:00 p.m.
VIRTUAL MEETING**

Zoom Meeting Link & Dial-In:

<https://cccconfer.zoom.us/j/96913808496> | Dial: +1 669 900 6833, Meeting ID: 969 1380 8496

Meeting materials in public Google Drive folder:

<https://tinyurl.com/SVAEC-20-21>

NOTES:

- Agenda items must be submitted to the Director five (5) days prior to the meeting.
- All Member Districts must provide notification to the Director at least five (5) days prior to the meeting if there will be no Designee present at the meeting (in person or virtually).

AGENDA

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| 2:30 – 2:40 | Call to order <ul style="list-style-type: none">• Roll call/establish quorum• Guest introductions• Approve meeting agenda and prior meeting minutes |
| 2:40 – 2:50 | Public Comments (<i>3 minutes max per person – anyone is welcome to speak and/or type comments in the chat box of the Zoom meeting</i>) |
| 2:50 – 3:10 | Member & Partner Program Updates & Announcements (<i>2 minutes max per agency</i>) |
| 3:10 – 3:40 | Action Items <ul style="list-style-type: none">• Review and approve Final Draft 21-22 SVAEC Member Annual Workplan & Budget• Review and approve Final Draft 21-22 SVAEC Shared Annual Workplan & Budget• Approve 21-22 SVAEC Timeline and Steering Committee Meetings Schedule• ECE Pathways Project<ul style="list-style-type: none">○ Soledad Adult School○ Gonzales Adult School (Tentative)○ Hartnell College |
| 3:40 – 4:40 | Discussion Items <ul style="list-style-type: none">• Monterey Bay Economic Partnership presentation• MCOE presentation - reopening plans• Q2 Student Data Report presentation |
| 4:40 – 4:50 | Information Items (<i>if time allows</i>) <ul style="list-style-type: none">• Email vote to transfer \$7,000 from member budgets to share budget• Budgetary Support (tentatively scheduled for June)• Shortage of instructors (spreadsheet)• Update Monterey Workforce Development Board Agreement/Amendment<ul style="list-style-type: none">○ Workforce Development Board – Course Description List• SVAEC Annual Conference• SVAEC Workshops (technology workshops, community resources workshops, etc) |



- SVAEC Branding
- PLC Update
- Ivan on vacation in June

4:50 – 5:00

Final questions, comments, and reminders; adjourn

- **TE Users Meeting:** May 20th at 3:00 p.m.
- **PLC Meeting:** May 27th at 3:00 p.m.
- **Q3 Expenditure Reports due to State in NOVA:** June 1st
- See Shared Google Folder for other CAEP deadlines & deliverables
- **SAVE the Date 2021 Summer CASAS Institute:** June 17-18 & June 22-23. Registrations opened on January 15th

Next Regular Steering Committee Meeting: **June 16, 2021 at 2:30 p.m. (virtual)**